



# Email Archiving

Automatically protect, recover and ensure compliance for business-critical data.

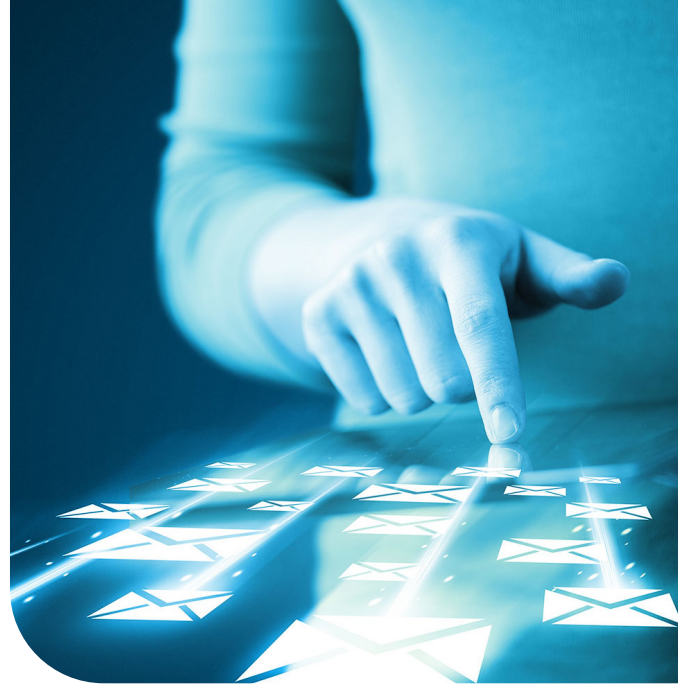
Works with Microsoft 365, Google Workspace, and IMAP/POP3 servers

Dropsuite Email Backup and Email Archiving solutions are the fastest-growing cloud backup, archiving and recovery SaaS solutions in the world.

Dropsuite's **Email Archiving** solution helps organizations efficiently store, safeguard, manage, and discover data from most systems through Journaling. eDiscovery, Retention and Legal Hold policies and Compliance Review are just a few items that make Dropsuite's Email Archiving a strong tool for your archiving and compliance needs.

**Compliance and security are key for Dropsuite.** Email Archiving Legal Hold ensures the integrity of your email data, and unlimited storage and flexible retention options gives you confidence the data you need is available when you need it. Dropsuite uses TLS 1.2 and AES256 ciphers to protect your data and monitors data centers constantly to provide the highest security standard for your data.

**Dropsuite Email Archiving also includes Email Backup.** Dropsuite's archiving solutions are built on top of our Email Backup, providing a robust set of business continuity tools. Email Backup backs up Microsoft 365/Office 365, Google Workspace/G-Suite and all instances of email. All in an easy-to-use, one pane of glass integrated interface.



## ROLE BASED ACCESS

Our single-panel dashboard includes admin and user management options and role-based access including a Data Protection Officer role, supporting single sign-on (SSO).



## POWERFUL SEARCH

Dropsuite's lightning-fast search offers 20+ search criteria, no limitations of timeouts, advances search tools and is unified across products OD, SP and Email, with reusable saved search and email alerts.



## SECURE

Dropsuite's regulation-compliant servers employ 256-bit (AES) military-grade encryption at rest, TLS 1.2 in transit, and support multi-factor authentication (MFA).

## Our numbers speak louder than words

**50** billion objects

**~2** million users

**139** countries

## Product Features

### Email Archiving - in addition to Email Backup features below

#### SEARCH

- eDiscovery
- Saved Searches
- Edit, View, Tag, Delete, Mark for Review, Mark for Deletion, Alerts
- Compliance tags
- Audit and Activity logs
- Retention policy
- "Right to Forget" (GDPR)

#### LEGAL HOLDS

- Users
- Saved search
- Messages

#### BACKUP CADENCE

- Email journaled in real time

#### RETENTION POLICIES

- Users
- Saved search
- Messages

#### ROLE BASED ACCESS

- Delegated Access
- Limited Access User
- Group Access by department
- Compliance supervisor access
- Compliance reviewer access
- Data Protection Officer role

### Email Backup - included with Email Archiving

#### BACKUP & RETENTION

- Automated and incremental backup
- One-click download, restore and migrate
- No hardware/software required
- Access backup from any device/location
- Per-user pricing with unlimited storage
- Free deleted user backup
- Unlimited storage and flexible retention options
- No hidden fees

#### DATA SECURITY & PRIVACY

- Data availability and service update  $\geq 99.99\%$
- 256-bit (AES) encryption at rest and in transit
- Multi-factor authentication (MFA)
- Multiple data center options
- Data centers are SOC2, FISMA, ISO 27001, SSAE-16 compliant
- Vulnerability testing
- Security management
- System monitoring

#### USER UI

- Admin panel
- Granular access and control
- Advanced user management options
- Role-based access including end-user
- Platform independent
- Multiple user access
- Timely notifications
- Single Sign On (SSO) support

#### POWERFUL SEARCH

- Lightning-fast search supporting regular expressions
- Search across backups with 20+ search criteria
- Advanced search tools
- Reusable saved search with email alerts
- No search limitations or timeouts
- Unified search across products, drives and email

#### DATA RECOVERY

- Restore directly to mailbox, personal drives, shared drives, contact, calendars and tasks with one click
- Restore to default folder, existing folders or create a new folder
- Free Self-Service Download / Export of data
- Advanced Search

#### INSIGHTS BI

- Email volume analysis
- Time sending emails
- Top contacts identification
- Top senders and recipients
- Email storage utilization
- Email response time

#### ROLE BASED ACCESS

- Delegated Access
- Administrator Access
- End User Access
- Group Supervisor by department

#### BACKUP CADENCE

- Email up to 12X/day
- Contacts, Calendars, Tasks 1X/day
- OneDrive (M365) 3X/day
- My Drive (GW) 3X/day
- SharePoint/Shared Drive 3X/day
- MS Groups and Teams 3X/day

## Microsoft 365 and Google Workspace

Dropsuite's Microsoft 365 Backup and Google Workspace backup are simple and powerful solutions that automatically protect your most important data in the cloud and restores any file on demand.

### Microsoft 365

Outlook	SharePoint	OneDrive	Contacts/ Calendars/ Tasks	Groups & Teams
<ul style="list-style-type: none"> <li>• View email without search</li> <li>• Migrate per user to other user or destination</li> <li>• Download (PST EML)</li> <li>• Download Mailbox</li> <li>• Shared Mailbox</li> <li>• Restore mailbox, folder, message</li> <li>• Migrate per mailbox to other user or destination</li> <li>• Download PST, EML, mailbox</li> </ul>	<ul style="list-style-type: none"> <li>• Restore site, document library, folder, files</li> <li>• Restore to other site</li> <li>• Restore all to one folder</li> <li>• Download files</li> <li>• Lists – items and columns for all permissions</li> <li>• Document Libraries – content, views and content types for all permissions</li> <li>• Sub-Sites – lists and document libraries</li> </ul>	<ul style="list-style-type: none"> <li>• Restore drive, folder, files</li> <li>• Restore to other drive</li> <li>• Restore all to one folder</li> <li>• Download drive, folder, files</li> </ul>	<ul style="list-style-type: none"> <li>• Restore calendar events, contacts, tasks</li> <li>• Download files</li> <li>• Email and Folders for Mailboxes and Public Folders</li> <li>• Shared Mailboxes</li> </ul>	<ul style="list-style-type: none"> <li>• Download files</li> <li>• Channel Chat</li> <li>• Tasks</li> <li>• Email</li> <li>• Drive</li> <li>• Site</li> <li>• Calendar</li> <li>• Files</li> <li>• Conversations</li> <li>• Notebook</li> <li>• Planner</li> <li>• Private Chat*</li> </ul>
Dropsuite also restores, migrates and downloads <b>Shared Mailboxes</b> , restores and downloads <b>Public Folders</b> and backup <b>OneNote</b> on <b>SharePoint</b> for users and <b>Teams</b> .				

\*Please note that Microsoft charges for M365 Teams Private Chat export. Therefore, if you are backing up Teams Private Chat, you will see pass-along cost from Microsoft within your monthly Azure bill. This is not an additional charge from Dropsuite.

### Google Workspace

G-mail	Shared Drive	My Drive	Contacts/ Calendars/ Tasks
<ul style="list-style-type: none"> <li>• Restore mailbox, label, message</li> <li>• Migrate per user/per mailbox to other user or destination</li> <li>• Shared Mailbox</li> <li>• Download PST, EML, mailbox</li> <li>• Restore to original label, other label, new label</li> <li>• Restore to original mailbox/user</li> <li>• Restore/Migrate to other GSuite mailbox/user</li> <li>• Restore/Migrate to other O365, Hex, Gmail and other mailbox/user</li> </ul>	<ul style="list-style-type: none"> <li>• Restore all file types, including Google files</li> <li>• Restore Shared Drive to new folder</li> <li>• Download Shared Drive file</li> <li>• Restore with conflict option (Append, create a copy, replace, skip)</li> <li>• Advanced Search for Shared Drive</li> </ul>	<ul style="list-style-type: none"> <li>• Restore drive, label, files</li> <li>• Restore to other drive</li> <li>• Restore all to one folder</li> <li>• Download drive, folder, files</li> <li>• Restore all kinds of files including Google file type</li> <li>• Restore to original My Drive</li> <li>• Download My Drive file</li> <li>• Restore with conflict option (Append, create a copy, replace, skip)</li> </ul>	<ul style="list-style-type: none"> <li>• Restore Contacts</li> <li>• Restore Calendars</li> <li>• Restore Tasks</li> <li>• Download Contacts</li> <li>• Download Calendars–Event, Meeting, etc</li> <li>• Download Tasks</li> </ul>

Dropsuite also restores, migrates and downloads **Shared Mailboxes**, restores and downloads **Public Folders**.

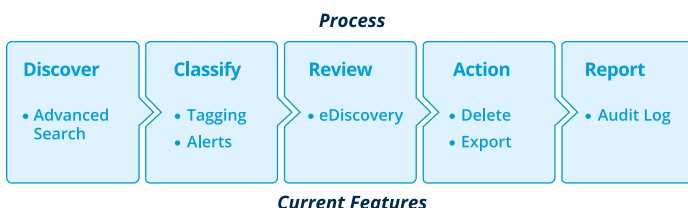
## DROPSUITE EMAIL ARCHIVING MEETS YOUR NEEDS:

- ✓ Securely Preserve Your Files
- ✓ Simplify User Administration
- ✓ Meet Regulatory Compliance
- ✓ Find Files With Minimal Effort
- ✓ Create Audit Logs Easily
- ✓ Set Up Review Process Quickly
- ✓ Reduce the Effort Associated with Archiving
- ✓ Don't Worry About Storage Limits

### Dropsuite's Email Archiving and Email Backup provide the tools you need for most regulatory compliance, like GDPR and HIPAA:

**HIPAA:** Complying with HIPAA regulations is important, but not enough. In addition to meeting HIPAA compliance needs it's critical to protect your data from ransomware, accidental deletion, employee sabotage, and data breaches. Dropsuite safeguards for HIPAA compliance while also providing the highest-level of protection from all types of unexpected data loss.

**GDPR:** Regulators are levying more and more fines for GDPR compliance from global and local companies that collect the personal data of Europeans. Dropsuite's GDPR Compliance roadmap is designed to help you understand what aspects of GDPR are handled with the tools available from Dropsuite Email Backup and Archiving.

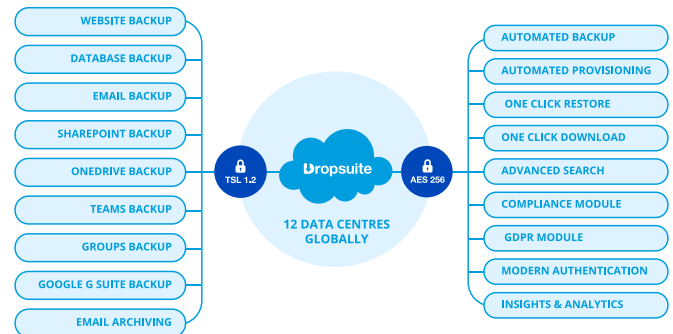


## Security at Dropsuite

To be the platform of choice for data backup and protection, **security** is at the core of the product management and development process at Dropsuite.

### DATA ENCRYPTION IN TRANSIT AND AT REST

Dropsuite enhances data security for our customers' data by enabling **Transport Layer Security (TLS 1.2)** cipher for data in transit. Data at rest in Dropsuite's storage is encrypted with **Advanced Encryption Standard 256bit (AES256)** cipher that ensures data is safe and secure.



### MFA APPLICATION SECURITY

Dropsuite supports multi-factor authentication (MFA) to provide partners with an extra layer of security to help safeguard end user customer data within Office 365.

### SYSTEM MONITORING

Dropsuite monitors and logs every part of our infrastructure, including the server, router, system calls and command procedure. Logs are kept for as long as legally needed to ensure our systems are secure.

## About Dropsuite

Dropsuite is a cloud software platform enabling businesses and organizations globally to easily backup, recover and protect their important business information. Dropsuite's commitment to advanced, secure, and scalable cloud technologies keeps us in the forefront of the industry and makes us the choice of leading IT Administrators and Service Providers globally.

## DROPSUITE EMAIL ARCHIVING

For more information, please contact sales  
[www.dropsuite.com](http://www.dropsuite.com) | [sales@dropsuite.com](mailto:sales@dropsuite.com)

**Dropsuite**

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