

Addendum

Declination of Backup Coverage

Date: _____

Client Name (Company/Organization): _____

Client Representative (Print Name): _____

Client hereby acknowledges:

1. [MSP COMPANY NAME] has clearly informed Client of the necessity and importance of having comprehensive data backup and recovery coverage for their Microsoft 365 and/or Google Workspace accounts under the management of [MSP COMPANY NAME].
2. Microsoft explicitly outlines in its [Service Agreement](#) (Clause 6b) that:

“Microsoft is not liable for any disruption or loss you may suffer as a result. In the event of an outage, you may not be able to retrieve Your Content or Data that you’ve stored. We recommend that you regularly backup Your Content and Data that you store on the Services or store using Third-Party Apps and Services.”

3. By signing this Addendum, Client acknowledges they are consciously choosing not to implement recommended data backup coverage solutions at this time.
4. Client understands and accepts that declining this backup coverage goes directly against the professional advice provided by [MSP COMPANY NAME] and acknowledges the inherent risks associated with potential data loss, including but not limited to cyberattacks, accidental deletions, system failures, insider threats, and ransomware.
5. Client agrees that by declining this recommended service, [MSP COMPANY NAME] is fully released from any and all liability, claims, or damages related to data loss or data disruption that may occur as a result of the Client's decision not to adopt the recommended data backup solution.

Acknowledgment and Signature:

By signing below, the Client confirms that they have carefully reviewed, fully understand, and voluntarily accept the terms of this Addendum.

Client Representative Signature: _____

Date: _____

[MSP COMPANY NAME] Representative (Print Name): _____

[MSP COMPANY NAME] Representative Signature: _____

Date: _____